

## **SPEAKER REQUEST FORM**

## WHO ARE YOU? Contact Name (required) First Name **Last Name** Contact Email Address (required) **Contact Phone Number** Preferred method of contact (required) **Email** Phone **ORGANIZATION** Name of Organization/Company (required) Organization Type (required) Select an option: College/University Corporation Government Association Non-profit Other **EVENT** Event Name (required). Event Website: http:// Date of Event (required)

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Event Start Time
Role in Event (required)
Select an option:
       Keynote
       Host/Moderator
       Panelist
       Other
Speaking Topics:
Anticipated Audience Size:
Speaking Duration (in minutes):
Other Speakers or Panelists:
VENUE
Virtual Event? (required)
       Yes
       No
       If No, Event Location
FUNDING
Budget for Speaker (required)
$
Expenses Covered by Organization (if applicable)
       Flight
       Ground Transportation
       Hotel Accommodations
Deadline to respond (Minimum 2-week lead time)
Additional Details
```